

How to get a Lane L number

- ▶ Go to <http://www.lanecc.edu/es/admissions.html>
- ▶ Click Apply online

IMPORTANT: DO NOT USE YOUR ExpressLane PIN for Online Admissions
Click 'First Time User Account Creation' link below to set up a separate user ID and PIN just for Online Admissions.

First-time users, click the **First time user account creation** link (below) to begin.

Users returning to complete applications that have already been started or to check the status of information below.

Login ID:

PIN:

[First time user account creation](#)

- ▶ Choose "First time use account creation" at the bottom of the page.

Applying for Admission/ Activating your ExpressLane Account

- [Apply online](#)
- [Steps to Enroll in Credit Classes](#)
- [Steps to Enroll in Non-Credit/Community Education Classes](#)

- ▶ Create a Longin ID and a Pin (Make sure to record theses)

register.

IMPORTANT: DO NOT USE YOUR ExpressLane PIN for Online Admissions

Create a Login ID:

Create a PIN:

Verify PIN:

Pin is 6 numbers My test one is 012345

- ▶ Application Type College Credit Application

Application Type:

- ▶ Choose Fall 2010 and fill in you name

* - indicates a required field.

Application Type: College Credit Application

Admission Term: *

First Name: *

Middle Name:

Last Name: *

- ▶ Click Fill Out Application

- ▶ The application takes about 20 minutes. The most important information is your name and email contact information. You will be sent your L number and password in an email in a couple weeks. Make sure you keep this information so we can register you for the class.
- ▶ There are more questions on the application than we need for this project, but unfortunately they are part of the application process and we can't find a way around it.

 This is a checklist of your application sections. When you enter data in a section application information, click **Application is Complete** to start the application



International Admissions

- | | |
|---|--|
|  Name |  Additional Information |
|  Address and Phone |  High School |
|  Personal Information |  Previous College |
|  Planned Course of Study | |

See Note

Application is Complete | Finish Later

It is very important for the Planned Course of Study that you choose No Major Declared: No Degree Sought.

- ▶ When you have finished, you should get an email conformation that your L number will be sent in 2 to 3 business days. When you get the L number, remember to send it to me in an email (songerl@lanecc.edu). Within 24 hours you will be able to add the class.